

# SUPPLEMENTARY APPLICATION FORM

PLEASE COMPLETE THIS FORM IF THE SAVINGS ACCOUNT IS TO BE OPERATED BY A TRUSTEE OR TRUSTEES ON BEHALF OF A BENEFICIARY.  
 TO BE COMPLETED BY OR ON BEHALF OF A BENEFICIARY.

Please note that only one beneficiary per account will be accepted – we do not provide accounts for multiple beneficiaries.

Please use **BLACK INK** and **BLOCK CAPITALS** throughout.

If you are filling in this form on behalf of the beneficiary, please tell us in what capacity you are signing in Section Four e.g. parent, legal guardian.

## SECTION ONE – DETAILS OF BENEFICIARY

TITLE:		
SURNAME:		
FORENAME(S):		
DATE OF BIRTH:	DD MM YYYY	
PERMANENT HOME ADDRESS:		
		POSTCODE:
COUNTRY & TOWN OF BIRTH:		

## SECTION TWO – TAX RESIDENCY OF BENEFICIARY

Please refer to the notes at the end of this form before completing this section.

1. Is the beneficiary a citizen and tax resident of the UK only?  YES (please sign at the end of this form)  NO (please answer questions 2-5)
2. Is the beneficiary a citizen of and / or tax resident in the US?  YES  NO
3. If the beneficiary has answered YES to Q2, please provide the beneficiary's US Tax Identification Number (TIN) below:

Country of tax residency:	TIN:
United States	

If a TIN is unavailable, please explain why in the box below:

4. Is the beneficiary tax resident in a country other than the UK or US?  YES  NO

5. If the answer to Q4 is YES, please list the countries other than the UK and US of which the beneficiary is tax resident, if any, together with the associated TIN or functional equivalent:

Country of tax residency:	TIN:

If a TIN is unavailable, please explain why in the box below:

## SECTION THREE – USE OF PERSONAL INFORMATION

1. The Society will hold the information supplied on this form and obtained elsewhere on systems and databases or in any other way. Information may be retained after the account is closed in order to comply with legal, tax and regulatory requirements. Individuals have a right to obtain a copy of the information the Society holds about them on payment of a fee and to have any inaccuracies corrected. If you have any questions about the Data Protection Act or your rights under it, please write to the Family Building Society, FREEPOST, Ebbisham House, 30 Church Street, Epsom, Surrey KT17 4BR.
2. The Society will use the information to process, open and manage the account which is being applied for, for market research, statistical analysis and general business purposes.
3. The Society will use the personal information to verify the identity of individuals to comply with money laundering regulations. We may make searches online at a credit reference agency or other electronic data agencies that will supply us with information, including details from the Electoral Register.
4. The Society may disclose personal information held by it to regulatory authorities and compliance bodies (including the Prudential Regulation Authority and the Financial Conduct Authority) and to third parties for processing on our behalf or for fraud prevention and detection purposes. The Society may also disclose personal information if required or allowed to do so by law.
5. The Society may monitor or record any communications you have with us in the interests of staff training, customer service and security.

## SECTION FOUR – DECLARATIONS

1. I confirm that the information supplied on this form is true and correct to the best of my knowledge and belief.
2. I acknowledge that the information supplied on this form and information regarding the beneficiary and any reportable account may be provided to the tax authorities of the country in which the account is maintained and exchanged with tax authorities of another country or countries in which the beneficiary may be tax resident pursuant to intergovernmental agreements to exchange financial account information.
3. I undertake to advise the Society within 30 days of any change in circumstances which affects the beneficiary's tax residency status or causes the information contained in this form to become incorrect, and to provide the Society with a suitably updated self-certification and declaration within 30 days of such change in circumstances.
4. *(If applicable)* I certify that I am authorised to sign for the beneficiary in relation to all the account(s) to which this form relates.

SIGNATURE:		PRINT NAME:		DATE:	DD	MM	YYYY
------------	--	-------------	--	-------	----	----	------

If you are not the beneficiary, please indicate the capacity in which you are signing the form.

CAPACITY:	
-----------	--

## TAX RESIDENCY

The UK Government has signed, and will be signing, a number of intergovernmental agreements to share tax information, where applicable, with the tax authorities in other countries. The requirement to collect certain information about each customer's tax arrangement is part of UK legislation and as a financial institution we are legally obliged to collect it. We are asking for your tax residency and tax ID numbers (where applicable) and will record this on our records now, but will only disclose this information to the relevant tax authorities if and when we are required to under UK law.

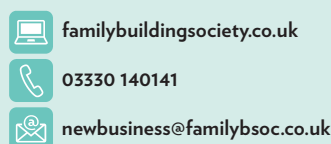
You can find out more, including a list of countries that have signed agreements to automatically exchange information, along with details about the information being requested, on the OECD automatic exchange of information portal at [oecd.org](http://oecd.org)

Your tax residence generally is the country in which you live for more than half the year, but rules differ. Further details are available at [oecd.org](http://oecd.org)

A TIN is a unique combination of letters or numbers assigned by a jurisdiction to an individual or an entity and used to identify the individual or entity for the purposes of administering the tax laws of such jurisdiction. Some jurisdictions do not issue a TIN. However, these jurisdictions often utilise some other high integrity number with an equivalent level of identification (a 'functional equivalent'). Examples of that type of number include, for individuals, a social security / insurance number, citizen / personal identification / service code / number and resident registration number.

As a financial institution the Family Building Society is not allowed to give tax advice. If you have any questions on how to complete the Tax Residency section of this form we recommend that you speak to your tax authority, for example, HMRC in the UK, or your tax or legal adviser.

To find out more, please contact our New Business Team (Savings):



EBBISHAM HOUSE  
30 CHURCH STREET  
EPSOM  
SURREY  
KT17 4NL

Family Building Society is a trading name of National Counties Building Society which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.  
Firm Reference No.206080  
[register.fca.org.uk](http://register.fca.org.uk)

THE  
FAMILY  
BUILDING  
SOCIETY